

ECO BICESTER STRATEGIC DELIVERY BOARD - NOTES – 24 JULY 2014

| | | | | |
|---|--|--|--------------|----|
| MEETING: Eco Bicester Strategic Delivery Board | | Board Members: | | |
| DATE AND TIME: 24 July 2014 at 2pm | | Cllr Barry Wood (CDC) (Chairman) Sally Coble (Environment Agency) | | |
| VENUE: John Paul II Centre, Causeway, Bicester, OX26 6AW | | Cllr Ian Hudspeth (OCC) Ben Jackson (Bicester Chamber of Commerce) | | |
| Completed by: Sue Cavalier | | Cllr Hilary Hibbert Biles (OCC) Adrian Shooter (Bicester Vision) | | |
| | | Cllr Michael Waine (OCC) NHS Clinical Commissioning Group rep | | |
| | | Cllr Richard Mould (BTC) David Warburton (HCA) | | |
| | | Cllr Rose Stratford (BTC) | | |
| | | Cllr Lynn Pratt (BTC) | | |
| | | Cllr Norman Bolster (CDC) | | |
| | | Cllr Michael Gibbard (CDC) | | |
| | | A2D – A2 Dominion | | |
| | | ATLAS - Advisory Team for Large Applications | | |
| | | BTC – Bicester Town Council | | |
| | | CDC – Cherwell District Council | | |
| | | EA – Environment Agency | | |
| | | HCA – Homes and Communities Agency | | |
| | | OCC – Oxfordshire County Council | | |
| | | DCLG – Department for Communities and Local Government | | |
| | | | | |
| | TOPIC | PURPOSE | RESP. | BY |
| | Welcome to new Bicester Town Council Board members | The Chairman welcomed the following Bicester Town Council members in their new role following the elections in May: Cllr Lynn Pratt, Mayor Cllr Rose Stratford, Chairman, Planning Committee Cllr Richard Mould, Chairman, Policy Committee | | |
| 1. | Apologies | Adrian Shooter - Placi O'Neill-Espejo attending as rep David Warburton and Alastair McChesney Cllr Norman Bolster | | |
| 2. | Notes of previous meeting and matters arising | The Board agreed the notes of 10 April 2014 | | |
| 3. | Eco Bicester Steering Group Update | Karen Curtin advised for scheduling reasons the first meeting has not yet taken place. Many workstreams however are already in place to ensure delivery on outputs for the One Shared Vision. This agenda covers many of the Steering | Karen Curtin | |

ECO BICESTER STRATEGIC DELIVERY BOARD - NOTES – 24 JULY 2014

| | | | | |
|----|--|---|--|--|
| | | <p>Group items and updates will be included.</p> <p>Graven Hill – work on the case for locating the Fulfilment Centre to C Site is progressing and “Destination Bicester – Fulfilment Centre support document” was tabled and Cherwell continues to promote Bicester. The outcome of the case will be known at the end 2014.</p> <p>Promotion of Bicester – The team continues to promote Bicester, including at the Pioneer Square one year celebration 12 and 13 July; Annual Bicester Bike Day 30 August; Oxfordshire Goes Wild 13 September. A Disruptive Innovation Festival 2014 is being launched later in the year by the The Ellen MacArthur Foundation. The Festival will give an opportunity to look at the circular economy, upcycling and recycling. It is proposed to run an Eco Bicester disruptive innovative event after the next Board meeting in October.</p> <p>The Chairman drew members’ attention to the tabled document and advised the other site being considered is Donnington (Telford & Wrekin Council).</p> | | |
| 4. | NW Steering Group Progress Report | <p>Jenny Barker updated the Board on the tabled paper which sets out the progress on the development at NW Bicester.</p> <p>Exemplar - planning permission was approved in 2012 and clearance of conditions and compliance with the legal agreement is ongoing. Highway works started in May to gain access to the site which has caused some traffic issues and measures have since been put in place to alleviate the problems. The first residential properties are due in 2015.</p> <p>Eco Business Centre – discussions progressing and an update report will be brought to the October Board meeting.</p> <p>Primary school – good progress made with the design and competition for the potential school operators.</p> <p>Masterplan – being led by A2Dominion. Supporting documents have been submitted to Cherwell District Council and consultation comments (which close today, 24 July) on these documents along with key elements of the Masterplan will inform a Supplementary Planning Document (SPD). Three further proposals by A2Dominion are also being worked on and are expected end July and these are</p> | | |

ECO BICESTER STRATEGIC DELIVERY BOARD - NOTES – 24 JULY 2014

| | | | | |
|----|----------------------------------|---|-----|----------|
| | | <p>detailed in the tabled A4 map.</p> <p>Albion Land met with CDC in July for formal pre-application advice on land they control in the South East corner, also shown on the map and an application is also expected end July.</p> <p>The Chairman advised the Board that it was not possible to formally adopt the SPD until the Local Plan has been adopted. The SPD will be submitted to CDC's Executive Committee at the end of the year for formal adoption as a planning document.</p> <p>Cllr Waine raised the realignment of Howes Lane and the downgrading of the road. Jenny Barker advised that discussions are ongoing and there is a Member sustainable transport meeting on 23 September which will also include modal shift.</p> <p>Ben Jackson supported Cllr Waine's concerns and suggested more than one route should be considered around the town.</p> <p>The Chairman advised that traffic engineers would be considering all options.</p> <p>The Chairman referred to work on modal shift/travel behaviour project and requested an update paper from Oxfordshire County Council officers at the next meeting.</p> <p>The Board noted the contents of the report.</p> | OCC | 23/10/14 |
| 5. | Research projects and Living Lab | <p>Lewis Knight, BioRegional, presented the report to the Board on the launch of the Eco Bicester Living Lab on 1 July. The Living Lab is a place for research, learning and innovation on all the projects happening in Bicester. It is a joint venture between BioRegional and Oxford Brookes and to date approx. £3m research funding has been awarded to the town from the Technology Strategy Board and the Department of Energy and Climate Change (DECC). A dedicated website has been created www.bicesterlivinglab.org and provides a background on the project, news and event details. Next steps include looking for seed funding to enhance the web presence, enable further events, promotional activities and have a</p> | | |

ECO BICESTER STRATEGIC DELIVERY BOARD - NOTES – 24 JULY 2014

| | | | | |
|----|------------------------------------|--|--|--|
| | | <p>physical presence in the town.</p> <p>The Chairman and Board endorsed the Living Lab programme and advised Board Members would contact the Living Lab group separately with regard to individual support.</p> <p>Cllr Mould advised all that they are welcome to visit the Garth and see the retrofitting work that has been carried out with the Technology Strategy Board funding.</p> | | |
| 6. | Bicester Development Report | <p>Jenny Barker presented the update report on wider Bicester strategic sites along with the Bicester Development Proposals map and table of major sites with planning permission.</p> <p>Policy development – the Local Plan examination was suspended in June 2014 until December 2014 to enable the housing need for the District, identified in the recently published Oxfordshire Housing Market Assessment, to be addressed through modifications to the Plan. It was anticipated this would be met by looking at the rates of delivery, sites identified in the SHLAA and any additional capacity that can be achieved. The modifications to the Local Plan will go to consultation from 22 August - 3 October 2014.</p> <p>Local Transport Plan (LTP) - Oxfordshire County Council (OCC) are currently updating the LTP and the growth in Bicester will be reflected in this document.</p> <p>Current development proposals:</p> <p>NW Bicester - item 4 above sets out further details.</p> <p>Graven Hill – CDC progressing the land transaction with the MOD due to take place by the end July 2014.</p> <p>RAF Bicester – proposals are being developed through the preparation of a masterplan and a presentation will be given today by Daniel Geoghegan, Managing Director of Bicester Heritage (see item 8).</p> <p>Kingsmere (SW Bicester) – delivery progressing well.</p> | | |

ECO BICESTER STRATEGIC DELIVERY BOARD - NOTES – 24 JULY 2014

| | | | | |
|----|-----------------------------|---|--|--|
| | | <p>Attention drawn to:</p> <p>No 15 – application for 71 dwellings off Skimmingdish Lane which is pending a decision; and</p> <p>No 17 - the recently refused application for 200 houses on the edge of Bicester at Caversfield which was not identified in the Local Plan and an appeal has since been dismissed.</p> <p>Ben Jackson raised concern on the likelihood for potential employment land to be used for housing; and the current deficit model for employment in Bicester.</p> <p>Jenny Barker advised that the Policy team are aware of the issue and continued to identify land for employment along with further housing provision. An update on NW Bicester employment will be brought to the next Board meeting.</p> <p>The Board noted the report.</p> | | |
| 7. | Eco Bicester Project update | <p>Gabi Kaiser presented the report which aims to increase the number of demonstration projects currently being delivered. Key updates as follows:</p> <p>1.4 - Community Hall and Church Energy Assessment – working in partnership with Oxford Brookes to carry out energy audits. Currently working with the John Paul II Community Hall and Caversfield Church.</p> <p>3.3 - Heat Network – DECC funding secured for a feasibility study on using the waste heat from Ardley for use in Bicester town. Consultants will be appointed end July 2014.</p> <p>3.4 - Community solar scheme – being run by the Low Carbon Hub. A letter of support from the Board was submitted in July. Brita is the first business to sign up. Note: the Low Carbon Hub approached Scottish and Southern Electricity re the installation and SSE advised the project is not possible due to infrastructure and grid issues. Gabi Kaiser, Project Officer (Sustainability) is writing a briefing paper on the town wide grid issues.</p> <p>5.1 - Communications Strategy – ongoing work to draft a comprehensive communication strategy for the Bicester Directorate.</p> | | |

ECO BICESTER STRATEGIC DELIVERY BOARD - NOTES – 24 JULY 2014

| | | | | |
|-----|--|---|------------------------------------|--|
| | | <p>5.5 - National Energy Foundation (NEF) / Ace Awards International stage – received for Bicester for concept of ‘energy smart Bicester’. An application has been submitted for the international stage in Holland in November 2014. Thanks to the partnership working of various groups which has helped the project reach this stage in the competition.</p> <p>The Board noted the grid issue and the contents of the report.</p> | | |
| 8. | RAF Bicester - Bicester Heritage | <p>A presentation was given by Daniel Geoghegan, Managing Director of Bicester Heritage on the RAF Bicester site which was acquired 16 months ago to create the UK’s first specialist campus for historic aviation and motoring location. The Chairman thanked Daniel Geoghegan for the presentation and looked forward to partnership working with them.</p> | | |
| 9. | Risk Log | The Board noted the risk log with no comments made. | | |
| 10. | Financial Monitoring Statement | The Board noted the financial monitoring statement with no comments made. | | |
| 11. | Action Plan (Forward Plan) update for 2014/15 | <p>The Board noted the content of the Forward Plan with the following additional items:</p> <ul style="list-style-type: none"> • Item 4 – a report on modal shift to be brought to the October Board meeting. • Item 6 - NW Bicester employment – an update report on the current position. | OCC JB | |
| 12. | Agreed Communication Messages | <p>Sue Smith thanked the Eco Bicester Project Team for the work carried out. The 3 key communications messages as follows:</p> <ul style="list-style-type: none"> • Future schooling being provided. • Roadworks – delays noted, progress and keeping to project timescale • Community events – Bicester Bike Day. | Eco Bicester Project Team | |
| 13. | Date of next meetings | 2015 dates to follow. | All to | |

ECO BICESTER STRATEGIC DELIVERY BOARD - NOTES – 24 JULY 2014

| | | | | |
|--|---|--|------|--|
| | | Venue: John Paul II Community Centre, Bicester | note | |
| | Bicester Green thanked the Board | Gabi Kaiser, Project Officer (Sustainability), presented the Board with a thank you gift from the Bicester Green volunteers for the Board's support. | | |